Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2026 CoC Program grant competition.
- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2026 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile)must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2026 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2026 CoC Program Competition NOFO.
- Detailed instructions and e-snaps navigation guides can be found on the hud.gov website https://www.hud.gov/program_offices/comm_planning/coc/competition. The Detailed Instructions contain more comprehensive instructions and so should be used in tandem with the navigational guides.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2026 CoC Program NOFO.

1A. SF-424 Application Type

1. Type of Submission:	
2. Type of Application:	CoC Planning Project Application
If Revision, select appropriate letter(s):	
If "Other", specify:	
3. Date Received:	09/21/2026
4. Applicant Identifier:	
5a. Federal Entity Identifier:	
5b. Federal Award Identifier	
6. Date Received by State:	
7. State Application Identifier:	

1B. SF-424 Legal Applicant

8. Applicant	
a. Legal Name:	City of Springfield
b. Employer/Taxpayer Identification Number (EIN/TIN):	44-6000268
c. Unique Entity Identifier:	vmkpnyhal941
d. Address	
Street 1:	840 Boonville
Street 2:	
City:	Springfield
County:	Greene
State:	Missouri
Country:	United States
Zip / Postal Code:	65802
e. Organizational Unit (optional)	
Department Name:	Planning and Development
Division Name:	Grants Administration
f. Name and contact information of person to be contacted on matters involving this application	
Prefix:	Mrs.
First Name:	Michelle
Middle Name:	
Last Name:	Garand
Suffix:	
Title:	
Organizational Affiliation:	Community Partnership of the Ozarks
Telephone Number:	(417) 888-2020
Extension:	
Fax Number:	(417) 888-2322

Email: mgarand@cpozarks.org

1C. SF-424 Application Details

9. Type of Applicant: C. City or Township Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: CPD-2600-DC-0025

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): (for multiple selections hold CTRL+Key) Missouri

15. Descriptive Title of Applicant's Project: City of Springfield Planning Project FY2026

16. Congressional District(s):

a. Applicant: MO-007

b. Project: MO-007

(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 07/01/2027

b. End Date: 06/30/2028

18. Estimated Funding ($)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process?	b. Program is subject to E.O. 12372 but has not been selected by the State for review.
If "YES", enter the date this application was made available to the State for review:	
20. Is the Applicant delinquent on any Federal debt?	No
If "YES," provide an explanation:	

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE: X

21. Authorized Representative

Prefix:	Mr.
First Name:	Bob
Middle Name:	
Last Name:	Atchley
Suffix:	
Title:	Principal Planner
Telephone Number: (Format: 123-456-7890)	(417) 864-1308
Fax Number: (Format: 123-456-7890)	(417) 864-1030
Email:	batchley@springfieldmo.gov
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2026

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Number: 2501-0017 Expiration Date: 01/31/2026

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name:	City of Springfield
Prefix:	Mr.
First Name:	Bob
Middle Name:	
Last Name:	Atchley
Suffix:	
Title:	Principal Planner
Organizational Affiliation:	City of Springfield
Telephone Number:	(417) 864-1308
Extension:	
Email:	batchley@springfieldmo.gov
City:	Springfield
County:	Greene
State:	Missouri
Country:	United States
Zip/Postal Code:	65802

2. Employer ID Number (EIN): 44-6000268

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received:	$79,317.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3).	Yes
2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.	No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed $10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed $10,000 for each violation.	X

Name / Title of Authorized Official: Bob Atchley, Principal Planner

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/21/2026

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: City of Springfield

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.	X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix:	Mr.
First Name:	Bob
Middle Name	
Last Name:	Atchley
Suffix:	
Title:	Principal Planner
Telephone Number: (Format: 123-456-7890)	(417) 864-1308
Fax Number: (Format: 123-456-7890)	(417) 864-1030
Email:	batchley@springfieldmo.gov
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2026

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:	X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization:	City of Springfield
Name / Title of Authorized Official:	Bob Atchley, Principal Planner
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2026

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB: 4040-0013 (exp. 02/28/2026)

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?	No
Legal Name:	City of Springfield
Street 1:	840 Boonville
Street 2:	
City:	Springfield
County:	Greene
State:	Missouri
Country:	United States
Zip / Postal Code:	65802

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I certify that this information is true and complete. X

Authorized Representative	
Prefix:	Mr.
First Name:	Bob
Middle Name:	
Last Name:	Atchley
Suffix:	
Title:	Principal Planner
Telephone Number: (Format: 123-456-7890)	(417) 864-1308
Fax Number: (Format: 123-456-7890)	(417) 864-1030
Email:	batchley@springfieldmo.gov
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2026

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1.	Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2.	Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3.	Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4.	Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5.	Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6.	Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination
	on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7.	Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8.	Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9.	Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327¬333), regarding labor standards for federally-assisted construction subagreements.

10.	Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11.	Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93¬205).

12.	Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13.	Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14.	Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15.	Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16.	Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17.	Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18.	Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19.	Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify: X

Authorized Representative for: City of Springfield

Prefix: Mr.

First Name: Bob

Middle Name:	
Last Name:	Atchley
Suffix:	
Title:	Principal Planner
Signature of Authorized Certifying Official:	Considered signed upon submission in e-snaps.
Date Signed:	09/21/2026

1M. Project Eligibility Certification

1. The project applicant will not engage in racial preferences or other forms of illegal discrimination	X
2. The project applicant will not operate drug injection sites or “safe consumption sites,” knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of “harm reduction.”	X

2A. Project Detail

1. CoC Number and Name: MO-600 - Springfield/Greene, Christian, Webster Counties CoC

2. Collaborative Applicant Name: City of Springfield MO

3. Project Name: City of Springfield Planning Project FY2026

4. Component Type: CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with 24 CFR 578.7:

The proposed project will support 1.5 equivalent (FTE) position responsible for coordinating the Continuum of Care (CoC) and implementing system-level strategies that strengthen the community's response to homelessness while ensuring compliance with 24 CFR 578.7 and all applicable HUD CoC Program requirements. Grant funds will support the operation of the CoC, oversight of the Homeless Management Information System (HMIS), strategic planning, coordination of the local CoC competition, and collaboration with community partners to improve housing outcomes and system performance throughout the CoC geographic area.

The FTE will coordinate the ongoing operation of the CoC by facilitating CoC Board and committee meetings, supporting governance activities, strengthening partnerships with mainstream systems and community stakeholders, and providing technical assistance and training to CoC-funded recipients and subrecipients. Training and technical assistance will focus on federal regulations, Coordinated Entry, HMIS participation and data quality, eligible project components, fair and consistent project administration, participant eligibility, housing stability, and performance outcomes that promote long-term self-sufficiency, including increases in earned income and employment where appropriate.

Grant funds will support strategic planning through ongoing monitoring of project expenditures, HMIS data quality, Coordinated Entry operations, and project performance. The Collaborative Applicant will conduct regular reviews of System Performance Measures, project outcomes, and community-level data—including Point-in-Time Count, Housing Inventory Count, Coordinated Entry, and HMIS data—to identify service gaps, evaluate progress toward local and federal goals, establish performance benchmarks, and implement continuous quality improvement strategies. These efforts will ensure that CoC resources are directed toward interventions that effectively reduce homelessness, increase permanent housing outcomes, improve participant stability, and strengthen system-wide performance.

Funds will also support the implementation and oversight of a fair, transparent, and data-driven local competition process. Project evaluation and ranking will be guided by HUD's FY2026 CoC Program priorities, the CoC Strategic Plan, community need, project performance, fiscal accountability, participation in HMIS and Coordinated Entry, compliance with federal requirements, and alignment with local planning efforts. The Collaborative Applicant will ensure that funding recommendations prioritize projects demonstrating measurable outcomes, responsible stewardship of federal resources, and the capacity to effectively serve populations identified as priorities under the FY2026 CoC Program Competition.

Collectively, these activities will strengthen system coordination, improve accountability and performance, enhance collaboration among community partners, and ensure that the Continuum of Care is well-positioned to effectively prevent and end homelessness while advancing HUD's FY2026 goals of improving housing stability, increasing self-sufficiency, maximizing the effective use of federal resources, and serving households with the greatest needs across the CoC geographic area.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

The proposed project will begin within 30 days of HUD grant execution and completion of the annual Scope of Work established by the City of Springfield for Continuum of Care planning and operations. The City of Springfield, in partnership with the CoC Executive Board, will oversee implementation of all planning grant activities and ensure timely completion of required deliverables in accordance with 24 CFR Part 578 and HUD CoC Program requirements.
The Collaborative Applicant will implement a structured management plan that includes regularly scheduled CoC Executive Board and committee meetings, ongoing coordination with HMIS and Coordinated Entry leadership, and quarterly monitoring of project performance, expenditures, and system outcomes. The CoC Strategic Plan, governance charter, and written policies and procedures—including the Coordinated Entry Prioritization Policy—will be reviewed and updated regularly based on analysis of HMIS data, Coordinated Entry performance, Point-in-Time (PIT) Count, Housing Inventory Count (HIC), System Performance Measures, and emerging community needs.
The Collaborative Applicant will ensure a transparent, fair, and data-driven local competition process through public planning meetings, technical assistance for applicants, publication of local competition timelines and evaluation criteria, and oversight of the project review and ranking process. Project evaluation will be informed by HUD FY2026 priorities, community need, fiscal accountability, HMIS and Coordinated Entry participation, project performance, and demonstrated progress toward improving permanent housing outcomes, housing stability, and participant self-sufficiency.
Quarterly monitoring of all CoC-funded projects will include review of grant expenditures, drawdown rates, HMIS data quality, Coordinated Entry participation, housing outcomes, and progress toward established performance benchmarks. Findings from these reviews will guide technical assistance, performance improvement planning, funding recommendations, and reallocation decisions to ensure federal resources are invested in projects demonstrating the greatest impact.
Progress toward implementation will be monitored throughout the grant period using an annual work plan with established milestones, quarterly performance reviews, and regular reporting to the CoC Executive Board. This management approach ensures effective oversight, timely completion of all planning activities, continuous quality improvement, and ongoing alignment with HUD's FY2026 Continuum of Care Program priorities to strengthen system performance, improve housing outcomes, increase participant self-sufficiency where appropriate, and maximize the effective use of federal resources.

3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?

The requested funds will support a dedicated full-time equivalent (FTE) position responsible for strengthening the Continuum of Care's capacity to monitor, evaluate, and improve the performance of CoC- and ESG-funded projects. Through ongoing performance management and data analysis, the Collaborative Applicant will ensure projects remain compliant with HUD requirements while demonstrating measurable progress toward community and federal goals.

The CoC has implemented a transparent, objective, and data-driven performance evaluation process that includes quarterly reviews of project expenditures, grant utilization, HMIS data quality, Coordinated Entry participation, and project outcomes. Performance is assessed using HMIS reports, eLOCCS drawdown activity, System Performance Measures, housing outcomes, length of time to permanent housing, returns to homelessness, and other applicable federal and local performance indicators. Findings from these reviews are used to identify technical assistance needs, support continuous quality improvement, inform project ranking and funding recommendations, and guide strategic reallocation decisions when appropriate.

The Collaborative Applicant, in partnership with the HMIS Lead, continuously evaluates the effectiveness of the Coordinated Entry System through regular case conferencing, participation monitoring, referral timeliness, data quality reviews, and compliance with established Coordinated Entry policies and procedures. These activities ensure that households are connected to appropriate housing interventions efficiently and that system resources are utilized effectively.

Planning funds also support collaboration with mainstream systems and community partners to improve access to housing and supportive services for households experiencing homelessness, including populations prioritized through the FY2026 CoC Program Competition. The CoC uses performance data, Point-in-Time Count, Housing Inventory Count, Coordinated Entry, and HMIS data to identify system gaps, evaluate community needs, and develop strategies that improve housing stability, increase participant self-sufficiency where appropriate, and maximize the effectiveness of federal investments.

By maintaining a comprehensive performance management framework centered on data quality, fiscal accountability, measurable outcomes, and continuous quality improvement, the requested funds will strengthen the CoC's ability to evaluate project effectiveness, improve system performance, and ensure that CoC and ESG resources achieve the greatest possible impact for individuals and families experiencing homelessness.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Quarterly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	X
Votes, including electing Coc Board:	X
Sits on CoC Board:	X
None:	

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

3a. Written agendas of CoC meetings? Yes

3b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

3c. Process for monitoring outcomes of ESG recipients? Yes

3d. CoC policies and procedures? Yes

3e. Written process for board selection? Yes

3f. Code of Conduct for board members that includes a recusal process? Yes

3g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? Yes

4a. If yes, briefly describe the complaint(s), how it was resolved, and the date(s) in which it was resolved.

During the FY2026 Rank and Review Process, the MO-600 CoC received a formal appeal from The Kitchen, Inc. regarding the project ranking results. The appeal specifically identified a concern that the initial written notification of ranking results did not provide sufficient detail regarding the rationale for each project's ranking.

The CoC took this concern seriously and used the appeal process as an opportunity to reinforce transparency, consistency, and continuous improvement within its Rank and Review process. An Appeal Review meeting was conducted with The Kitchen, Inc.'s Executive Director and Board Chairperson, along with members of the MO-600 CoC NOFO Committee. During the meeting, the NOFO Committee provided a detailed explanation of the scoring methodology and ranking process used to evaluate all projects. This methodology was based on the CoC's formally adopted Rank and Review Process, which had been approved by the CoC Executive Board and publicly posted prior to the competition.

The Committee also provided project-specific feedback, including a detailed review of the areas in which the project earned points, the factors affecting its overall score and ranking, and opportunities for strengthening the project's application and performance outcomes. Particular attention was given to the significant changes in HUD's FY2026 priorities and the newly established national scoring framework that would be used by HUD to evaluate CoC applications. The Committee explained how these changes were incorporated into the MO-600 scoring process and how each project was evaluated against the criteria outlined in the CoC's Scoring Narrative and accompanying Scoring Narrative Training and Guidance Tool.

Following the Appeal Review, the NOFO Committee determined that the information presented did not warrant a change to the project's original ranking. However, the appeal process resulted in a meaningful opportunity for clarification, transparency, and technical assistance. The CoC provided the agency with specific guidance on how to strengthen its project application, better demonstrate outcomes, and position the project to be as competitive as possible within HUD's national competition.

The MO-600 CoC also identified an opportunity to improve its Rank and Review process moving forward by providing more detailed project-specific rationale with initial ranking notifications. This will further strengthen the CoC's commitment to a fair, objective, transparent, and consistently applied process while ensuring that all applicants have clear information to understand their results and opportunities for improvement.

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Committee	Role of the Committee (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
CoC Executive Board	Planning Group with system partner representation responsible for compliance with federal regulations for CoC and HMIS, and planning/governance/oversight of HUD funding, implementation and regular review/update of CoC Strategic Plan, Governance Charter, and all policies/procedures (including CES). They are also responsible for setting CoC priorities.	Monthly	City of Springfield, Greene/Christian/Webster County, Burrell Behavioral Health, Health Department, Police Department, ICA, Homeless Advocate, Individual with Lived Experience, Federally funded housing providers (CoC, ESG,), and Community Members
Systems and Services	Federally and non-federally funded homeless service agencies; Chair sits on CoC Executive Board. Responsible for system level coordination between homeless service providers, identification and solutions to emerging needs,development/review of policies and procedures (written standards for funding, CES, HMIS), and implementation and training on VAWA, landlord engagement, equity, and diversion.	Monthly	Catholic Charities, City of Springfield, Community Partnership of the Ozarks, Council of Churches, Department of Mental Health, KVC Missouri, Harmony House, ICA, Isabel's House, Salvation Army, The Kitchen, Inc., Victory Mission
CoC General Membership	Responsible for selection of CoC Board Members, community outreach/education, facilitation of PIT and HIC, identifying/addressing emerging issues, and identifying/connecting with mainstream partners and resources	Quarterly	Catholic Charities, City of Springfield, Community Partnership, Council of Churches, Foster Adopt Connect, KVC Missouri, Harmony House, ICA, Isabel's House, Job Center, MSU, OTC, Salvation Army, The Kitchen, Inc, United Way, Victory Mission, etc
NOFO Committee	Members appointed by CoC Executive Board. Responsible for quarterly review of CoC funded projects for spending, CES involvement, and project performance and oversight of local CoC competition project, including project review and selection, determining eligible bonus projects, and determining any needed reallocations. Also has oversight of other applications for federal funding (ESG, YHDP)	Quarterly	City of Springfield, Mercy Healthcare System, Greene County, Missouri State University, Guarantee Bank
Lived Experience Council	Provide guidance and policy advocacy for those experiencing homelessness. This coalition is made up of individuals who represent key populations including Veterans, Seniors, Families, Youth and are recruited from both agencies that are providing services as well as community through dedicated outreach providers.	Monthly	The Kitchen, Inc client., Foster Adopt Connect client, SSVF Program Client, Burrell PATH program Clients.

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

Total Amount of Cash Commitments:	$19,830
Total Amount of In-Kind Commitments:	$0
Total Amount of All Commitments:	$19,830

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Type	Source	Contributor	Value of Commitments
Cash	Government	City of Springfield	$19,830

Sources of Match Details

1. Type of Match Commitment:	Cash
2. Source:	Government
3. Name of source: (Be as specific as possible and include the office or grant program as applicable)	City of Springfield
4. Amount of Written Commitment:	$19,830

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 15, 2027? Yes

2. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	VP Affordable Housing and Homelessness - approximately 27.56% of one FTE ($95,907 salary) to coordinate and operate CoC, including CoC meetings (Executive Board and 8 standing committees), HMIS/CES monitoring, and development/review of local action plans and policies to ensure compliance withFY26 federal mandates and best practices related to service delivery, populations served, and performance outcomes,	$26,439
2. Project Evaluation		
3. Project Monitoring Activities		
4. Participation in the Consolidated Plan		
5. CoC Application Activities	VP Affordable Housing and Homelessness - approximately 27.56% of one FTE ($95,907 salary) to provide oversight of application process and all requirements to ensure transparency and public access to funds,including public notifications, training for new and renewal applicants, project ranking, selection, and reallocation process, HMIS data quality reports, CES engagement reports, CoC project compliance reports, and federal reporting mandates (PIT, HIC,LSA)	$26,439
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System	CoC Support Specialist - approximately 52.02 % of .5 FTE position ($50,828 salary) to provide oversight of coordinated entry system access points, front doors, HMIS policies and compliance, CES engagement, case conferencing, and emergency transfer plans.	$26,439
8. HUD Compliance Activities		
Total Costs Requested		$79,317
Cash Match		$19,830
In-Kind Match		$0
Total Match		$19,830
Total Budget		$99,147

Click the 'Save' button to automatically calculate the Total Assistance

Indirect Cost Information

Indirect Cost Information Form
OMB Number: 2501-0044
Expiration Date: 2/28/2027

Program/Activity Receiving Federal Grant Funding: CoC Program

Applicant Name: City of Springfield

Indirect Cost Rate Information for the Applicant/Recipient:

Please check the box that applies to the Applicant/Recipient and complete the table only as provided by the instructions accompanying this form.

The Applicant/Recipient will not charge indirect costs using an indirect cost rate.	X
The Applicant/Recipient will calculate and charge indirect costs under the award by applying a de minimis rate as provided by 2 CFR 200.414(f), as may be amended from time to time.	
The Applicant/Recipient will calculate and charge indirect costs under the award using the indirect cost rate(s) in the table below, and each rate in this table is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, if required, has been approved by the cognizant agency for indirect costs.	

Submission Type: Update

Effective Date: 08/05/2026

Certification of Authorized Representative for the Applicant/Recipient: **** Under penalty of perjury, I certify on behalf of the Applicant/Recipient that:** **(1) all information provided on this form is true, complete, and accurate, and** **(2) Applicant/Recipient will provide HUD with an update to this form immediately upon learning change in the information provided on this form, and** **(3) I am authorized to speak for the Applicant/Recipient regarding all information provided on this** ****Warning: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(iii)).**	X

Authorized Representative:

Prefix:	Mr.
First Name:	Bob
Middle Name:	
Last Name:	Atchley
Suffix:	
Title:	Principal Planner
Telephone Number: (Format: 123-456-7890)	(417) 864-1308
Fax Number: (Format: 123-456-7890)	(417) 864-1030
Email:	batchley@springfieldmo.gov
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.

Date Signed: 08/05/2026

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5B. Certification

Applicant and Recipient Assurances and Certifications - form HUD-424B (Title) U.S. Department of Housing and Urban Development OMB Approval No. 2501-0017 (expires 01/31/2026)

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official: Bob Atchley

Date: 09/21/2026

Title: Principal Planner

Applicant Organization: City of Springfield

PHA Number (For PHA Applicants Only):

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).	X

6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	08/05/2026
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	08/05/2026
1E. SF-424 Compliance	08/05/2026
1F. SF-424 Declaration	08/05/2026
1G. HUD 2880	08/05/2026
1H. HUD 50070	08/05/2026
1I. Cert. Lobbying	08/05/2026

1J. SF-LLL	08/05/2026
IK. SF-424B	08/05/2026
2A. Project Detail	08/05/2026
2B. Description	08/05/2026
3A. Governance and Operations	08/09/2026
3B. Committees	08/09/2026
4A. Match	08/05/2026
4B. Funding Request	08/09/2026
Indirect Cost Information	08/05/2026
5A. Attachment(s)	No Input Required
5B. Certification	08/05/2026