Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2026 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile)must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2026 Continuum of Care (CoC) Program Competition. For more information see FY 2026 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2026 CoC Program NOFO and the FY 2026 General Section NOFO.
- Detailed instructions and e-snaps navigation guides can be found on the hud.gov website https://www.hud.gov/program_offices/comm_planning/coc/competition. The Detailed Instructions contain more comprehensive instructions and so should be used in tandem with the navigational guides.
- New projects may only be submitted as either Reallocated, Bonus Projects, Reallocated + Bonus, DV Bonus or DV Reallocation. These funding methods are determined in collaboration with local CoC and it is critical that applicants indicate the correct funding method. Project applicants must communicate with their CoC to make sure that the CoC submissions reflect the same funding method. Please review the NOFO for eligibility standards.
- YHDP projects that are eligible for renewal under the CoC program may only use the YHDP Renewal or YHDP Replacement and Reallocation funding opportunities. Please review the NOFO for eligibility standards.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new project that fails to adhere to 24 CFR part 578 and application requirements set forth in FY 2026 CoC Program Competition NOFO.

1A. SF-424 Application Type

1. Type of Submission:	
2. Type of Application:	New Project Application
If Revision, select appropriate letter(s):	
If "Other", specify:	
3. Date Received:	08/08/2026
4. Applicant Identifier:	
a. Federal Entity Identifier:	
5. Federal Award Identifier:	
6. Date Received by State:	
7. State Application Identifier:	

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: The Kitchen, Inc.

b. Employer/Taxpayer Identification Number (EIN/TIN): 43-1384531

c. Unique Entity Identifier: DJRQAB6SG689

d. Address

Street 1: 730 N. Glenstone Ave.

Street 2:

City: Springfield

County: Greene

State: Missouri

Country: United States

Zip / Postal Code: 65802

e. Organizational Unit (optional)

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.

First Name: Emily

Middle Name:

Last Name: Fessler

Suffix:

Title: Director of Programs

Organizational Affiliation: The Kitchen, Inc.

Telephone Number: (417) 225-7404

Extension:

Fax Number: (417) 831-6709
Email: efessler@thekitcheninc.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: CPD-2600-DC-0025

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): (for multiple selections hold CTRL key) Missouri

15. Descriptive Title of Applicant's Project: TKI TH Youth Project FY2026

16. Congressional District(s):

16a. Applicant: MO-007

16b. Project: (for multiple selections hold CTRL key) MO-004, MO-007

17. Proposed Project

a. Start Date: 01/01/2028

b. End Date: 12/31/2028

18. Estimated Funding ($)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process?	b. Program is subject to E.O. 12372 but has not been selected by the State for review.
If "YES", enter the date this application was made available to the State for review:	
20. Is the Applicant delinquent on any Federal debt?	No
If "YES," provide an explanation:	

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE: X

21. Authorized Representative

Prefix:	Ms.
First Name:	Meleah
Middle Name:	
Last Name:	Spencer
Suffix:	
Title:	Chief Executive Officer
Telephone Number: (Format: 123-456-7890)	(417) 225-7401
Fax Number: (Format: 123-456-7890)	(417) 831-6709
Email:	mspencer@thekitcheninc.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	08/08/2026

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Number: 2501-0044 Expiration Date: 02/28/2027

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name:	The Kitchen, Inc.
Prefix:	Ms.
First Name:	Meleah
Middle Name:	
Last Name:	Spencer
Suffix:	
Title:	Chief Executive Officer
Organizational Affiliation:	The Kitchen, Inc.
Telephone Number:	(417) 225-7401
Extension:	
Email:	mspencer@thekitcheninc.org
City:	Springfield
County:	Greene
State:	Missouri
Country:	United States
Zip/Postal Code:	65802

2. Employer ID Number (EIN): 43-1384531

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: $95,222.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3). Yes

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
Department of Veterans Affairs	SSVF Grant Program	$995,168.00	Homeless assistance for Veterans program
Department of Economic Development	ARPA	$2,500,200.00	Building Second Emergency Shelter
City of Springfield	CDBG-CV	$17,430.00	Wages for homeless youth center staff, incoming
City of Springfield	HOME-ARP	$30,625.00	Supportive Services for program participants
Missouri Housing Development Commission	ESG	$50,000.00	Wages for shelter staff, requested

Note: If additional sources of Government Assistance, please use the "Other Attachments" screen of the project applicant profile.

Part III Interested Parties

Do you need to disclose interested parties for this grant according to the criteria below?	No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed $10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed $10,000 for each violation.	X

Name / Title of Authorized Official: Meleah Spencer, Chief Executive Officer

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/08/2026

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: The Kitchen, Inc.

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.	X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix:	Ms.
First Name:	Meleah
Middle Name	
Last Name:	Spencer
Suffix:	
Title:	Chief Executive Officer
Telephone Number: (Format: 123-456-7890)	(417) 225-7401
Fax Number: (Format: 123-456-7890)	(417) 831-6709
Email:	mspencer@thekitcheninc.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	08/08/2026

1I. CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:	X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: The Kitchen, Inc.

Name / Title of Authorized Official: Meleah Spencer, Chief Executive Officer

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/08/2026

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
Approved by OMB: 4040-0013 (exp. 06/30/2028)

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer “Yes” if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: “The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action.”

Answer “No” if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?	No
Legal Name:	The Kitchen, Inc.
Street 1:	730 N. Glenstone Ave.
Street 2:	
City:	Springfield
County:	Greene
State:	Missouri
Country:	United States
Zip / Postal Code:	65802

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I certify that this information is true and complete. [X]

Authorized Representative

Prefix:	Ms.
First Name:	Meleah
Middle Name:	
Last Name:	Spencer
Suffix:	
Title:	Chief Executive Officer
Telephone Number: (Format: 123-456-7890)	(417) 225-7401
Fax Number: (Format: 123-456-7890)	(417) 831-6709
Email:	mspencer@thekitcheninc.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	08/08/2026

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 07/31/2028

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1.	Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2.	Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3.	Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4.	Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5.	Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6.	Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination
	on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7.	Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8.	Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9.	Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327¬333), regarding labor standards for federally-assisted construction subagreements.

10.	Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11.	Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93¬205).

12.	Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13.	Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14.	Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15.	Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16.	Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17.	Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18.	Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19.	Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify: [X]

Authorized Representative for: The Kitchen, Inc.

Prefix: Ms.

First Name: Meleah

Middle Name:	
Last Name:	Spencer
Suffix:	
Title:	Chief Executive Officer
Signature of Authorized Certifying Official:	Considered signed upon submission in e-snaps.
Date Signed:	08/08/2026

1L. SF-424D

Are you requesting CoC Program funds for construction costs in this application? No

No SF-424D is required. Select "Save and Next" to move to the next screen.

1M. Project Eligibility Certification

1. The project applicant will not engage in racial preferences or other forms of illegal discrimination	X
2. The project applicant will not operate drug injection sites or “safe consumption sites,” knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of “harm reduction.”	X

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the icon. To view or update subrecipient information already listed, select the view option.

Total Expected Sub-Awards: $0

Organization	Type	Sub-Award Amount
This list contains no items		

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing Federal funds and performing the activities proposed in the application.

The Kitchen, Inc. has more than four decades of experience administering federal, state, and local funding to provide housing and supportive services for individuals and families experiencing homelessness throughout southwest Missouri. The agency currently administers multiple U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) grants serving individuals experiencing chronic homelessness, youth, families, and other vulnerable populations. In addition to CoC funding, The Kitchen administers Supportive Services for Veteran Families (SSVF), Emergency Solutions Grant (ESG), Missouri Housing Development Commission (MHDC) programs, and other public and private funding sources. The Kitchen has demonstrated the organizational capacity to successfully manage federal funds in compliance with 24 CFR Part 578 through established financial management systems, procurement policies, internal controls, HMIS participation, performance monitoring, grant reporting, and ongoing compliance oversight. The agency maintains dedicated compliance, finance, and program staff responsible for ensuring expenditures are allowable, documentation meets federal requirements, and performance outcomes are consistently monitored. The Kitchen has a proven history of successfully meeting HUD reporting requirements, maintaining grant compliance, and achieving positive housing outcomes while coordinating closely with the Ozarks Alliance to End Homelessness Continuum of Care and community partners. This experience provides a strong foundation for successfully implementing an additional HUD-funded programming.

2. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

The Kitchen, Inc. (TKI) has extensive experience leveraging federal, state, local, and private resources to support housing stability and provide comprehensive services to individuals and families experiencing or at risk of homelessness. TKI administers multiple federal housing and homeless-service grants, including HUD Continuum of Care funding and Supportive Services for Veteran Families (SSVF), and operates a broad continuum that includes Permanent Supportive Housing, Rapid Re-Housing, homelessness prevention, emergency shelter, youth services, Veteran services, and affordable housing. This experience has established strong organizational systems for coordinating funding sources, maintaining grant compliance, and ensuring that limited federal resources are supplemented by other available supports.

TKI strategically leverages state and local funding, mainstream benefits, community partnerships, and private philanthropy to address needs that cannot or should not be supported solely through CoC funding. Case managers connect households to resources such as Medicaid, SNAP, SSI/SSDI, healthcare, behavioral health and substance use treatment, employment and workforce services, transportation, and other community-based assistance. TKI also works closely with local housing providers, healthcare and behavioral health organizations, government agencies, and other nonprofit partners to coordinate services and reduce duplication. Private donations, foundation funding, unrestricted organizational resources, and in-kind contributions provide additional flexibility to address participant needs that may fall outside the eligible scope of federal grants.

This diversified approach allows TKI to maximize the impact of HUD funding by using CoC resources for their intended housing and supportive-service purposes while leveraging other funding and partnerships to address the broader needs that contribute to long-term housing stability. TKI's existing CoC application similarly reflects an organizational model that leverages mainstream benefits, healthcare, behavioral health, employment resources, private funding, donations, and community partnerships rather than relying on CoC funding to meet every participant need. By combining these resources, TKI is able to provide a more comprehensive response to homelessness while promoting housing stability, increased income, recovery, and greater long-term self-sufficiency.

3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

The Kitchen, Inc. (TKI) maintains a comprehensive financial management structure designed to ensure strong fiscal oversight, accountability, and compliance with federal, state, local, and private funding requirements. Financial oversight is integrated across organizational leadership, fiscal staff, program leadership, and compliance staff, creating multiple levels of review for grant expenditures, budgets, supporting documentation, and program performance. TKI utilizes established internal controls, including separation of financial responsibilities, supervisory approval processes, documentation requirements, reconciliation procedures, and regular review of expenditures against approved grant budgets.

Each grant and funding source is separately tracked to ensure expenditures are allowable, reasonable, allocable, adequately documented, and charged to the appropriate funding source. Fiscal staff coordinate with the Director of Compliance and Programs and Program Managers to monitor expenditures, grant balances, match requirements, reimbursement requests and drawdowns, and the percentage of the grant period remaining. This allows TKI to identify potential underspending, overspending, documentation concerns, or budget variances early and implement corrective action before they affect grant performance. Program and fiscal leadership also work together to ensure expenditures align with both the approved budget and actual program activities.

TKI further supports financial accountability through organizational policies and procedures, leadership oversight, external financial audits, and ongoing monitoring of grant performance. Any findings, recommendations, or areas of concern identified through internal review, grant monitoring, or external audit processes are evaluated and addressed through appropriate corrective action. This layered financial management structure allows TKI to effectively administer multiple funding sources while maintaining appropriate internal controls, maximizing available resources, and ensuring responsible stewardship of public and private funds.

4. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your organization?	No

3A. Project Detail

1. CoC Number and Name: MO-600 - Springfield/Greene, Christian, Webster Counties CoC

2. CoC Collaborative Applicant Name: City of Springfield MO

3. Project Name: TKI TH Youth Project FY2026

4. Project Status: Standard

5. Component Type: TH

6. What type of CoC funding is this project applying for in this CoC Program Competition? Reallocation

7. Is your organization or expected subrecipient a victim service provider defined in 24 CFR 578.3 and uses a comparable HMIS database? No

8. Is this new project application requesting to transition from eligible renewal project(s) that was awarded to the same recipient and fully eliminated through reallocation in this CoC Program Competition? (Attachment Requirement) Yes

8a. List all expiring project(s) involved in the transition:

Grant PIN	Operating Start Date	Expiration Date	Component Type
MO0208	01/01/2027	12/31/2027	PH-RRH

Update: IMPORTANT: For all expiring projects listed above, be sure to attach a copy of the most recently approved e-snaps project application(s) on Screen 7A (e.g., if the project was funded in the FY 2025 CoC Program Competition, a copy of the FY 2025 CoC Program Competition project application).

7b. Provide a brief description that addresses the scope of the proposed transition during the first year of operation.

During the first year of operations, The Kitchen, Inc. (TKI) will transition its Youth Rapid Re-Housing (RRH) project to a Transitional Housing (TH) model serving youth experiencing homelessness. The transition will be implemented in phases to ensure continuity of housing and services for youth currently enrolled in RRH while TKI develops and begins utilizing dedicated transitional housing capacity. Existing RRH participants will continue receiving housing assistance and case management consistent with their current housing plans, while new participants will increasingly be enrolled into the TH component as units become available and program operations are established.

The TH model will provide youth with a stable, time-limited housing environment paired with intensive, developmentally appropriate case management focused on preparing participants for long-term housing independence. Services will emphasize employment, education, income growth, behavioral health and substance use recovery when applicable, development of independent living and tenancy skills, and connection to mainstream and community resources. Throughout the transition year, TKI will coordinate closely with Coordinated Entry and community partners to manage referrals, maintain appropriate utilization, and ensure youth are matched with the housing intervention that best meets their needs.

By the conclusion of the transition period, the project will operate fully as Youth Transitional Housing, with the primary goal of helping youth build the income, skills, stability, and community connections necessary to successfully exit to permanent housing without ongoing HUD-funded housing assistance whenever possible.

9. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))?	No
11. Is this project applying for Rural costs on screen 6A?	No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

The Kitchen, Inc.'s (TKI) proposed Youth Transitional Housing (TH) project will provide safe, stable, time-limited housing and comprehensive supportive services to youth and young adults experiencing homelessness. The project is designed to provide participants with the stability and individualized support necessary to address barriers to permanent housing while developing the skills, income, and community connections needed to achieve long-term independence. Participants will receive developmentally appropriate, trauma-informed case management focused on individualized housing plans and measurable goals related to housing, employment, education, income, health and behavioral health, recovery and sobriety when applicable, and independent living.

Throughout their participation, youth will be connected to employment and workforce development opportunities, education and training, mainstream benefits, healthcare, behavioral health and substance use services, transportation, and other community-based resources. Case management will emphasize increasing earned income when appropriate, strengthening budgeting and financial-management skills, developing tenancy and independent living skills, and establishing natural and community support systems that can continue after program exit. TKI will leverage its Rare Breed Youth Services program and broader network of community partnerships to provide youth with additional resources and opportunities beyond those directly funded through the CoC grant.

The primary objective of the TH project is to prepare participants to successfully transition from homelessness and temporary housing into stable permanent housing without ongoing HUD-funded housing assistance whenever possible. From enrollment forward, case managers will work with each participant to develop an appropriate permanent housing exit strategy and progressively build the income, skills, resources, and supports necessary to sustain that housing. Through this combination of transitional housing and intensive, youth-focused supportive services, TKI will create a structured pathway from homelessness to permanent housing, increased self-sufficiency, and long-term stability.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
Begin hiring staff or expending funds	90			
Begin program participant enrollment	90			

Program participants occupy leased or rental assistance units or structure(s), or supportive services begin	90			
Leased or rental assistance units or structure, and supportive services near 100% capacity	180			
Closing on purchase of land, structure(s), or execution of structure lease				
Start rehabilitation				
Complete rehabilitation				
Start new construction				
Complete new construction				

2a. If requesting capital costs (i.e., acquisition, rehabilitation, or new construction), describe the proposed development activities with responsibilities of the applicant, and subrecipients if included, to develop and maintain the property using CoC Program funds.

3. Check the appropriate box(s) if this project will have a specific subpopulation focus.

(Select ALL that apply)

N/A - Project Serves All Subpopulations	☐	Survivors	☐
Veterans	☐	Substance Abuse	☐
Youth (under 25)	X	Mental Illness	☐
Families	☐	HIV/AIDS	☐
		Chronic Homeless	☐
		Other (Click 'Save' to update)	☐

4. Will your project participate in the CoC's Coordinated Entry (CE) process or recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements? Yes

4A. Supportive Services for Participants

1a. What prior experience does the applicant have operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months or has a plan in place to ensure homeless individuals and families will exit homelessness within 24 months?

The Kitchen, Inc. (TKI) has extensive experience operating housing and homeless service programs that assist individuals and families in moving from homelessness to permanent housing. TKI currently operates Permanent Supportive Housing, Rapid Re-Housing, emergency shelter, Veteran housing programs, affordable housing, and specialized youth services through Rare Breed Youth Services. TKI's existing Youth Rapid Re-Housing program has provided the organization with direct experience helping youth obtain housing, address barriers to stability, increase income, and transition toward independent living.

The proposed Youth Transitional Housing project will build upon this experience through a structured, time-limited intervention designed to ensure participants exit homelessness within 24 months. At enrollment, each participant will develop an individualized service and housing plan identifying barriers, goals, and specific steps toward permanent housing. Housing planning will begin at entry rather than near program exit and will focus on increasing earned income, education and employment, financial management, tenancy skills, behavioral health and recovery needs, and connection to ongoing community supports. Progress will be regularly reviewed throughout participation, with increased focus on permanent housing placement as participants approach program completion. The goal is for youth to exit TH with sufficient income, skills, and community supports to obtain and maintain permanent housing without ongoing HUD-funded housing assistance whenever possible.

1b. The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure that at least 50 percent of participants exit to a positive destination within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant.

TKI will establish performance expectations that at least 50% of participants exit Transitional Housing to a positive housing destination within 24 months and at least 50% exit with employment income documented in HMIS. These outcomes will be incorporated into individualized case planning and ongoing program performance monitoring.

Employment and income development will begin at enrollment. Staff will assess each participant's employment history, education, skills, interests, transportation, childcare needs, and other barriers to employment. Work-ready participants will be connected to employment opportunities, workforce development, job training, vocational services, and educational opportunities designed to increase long-term earning potential. Case managers will regularly review progress toward employment and income goals and document changes in HMIS. Housing planning will occur simultaneously so that participants understand the relationship between income, budgeting, housing affordability, and their permanent housing options. TKI will routinely review HMIS performance data related to employment income, housing destinations, and length of participation and implement corrective strategies when performance is below established benchmarks.

1c. Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing (i.e., case management, behavioral healthcare, employment training, etc.)

The Youth TH project will provide comprehensive, individualized case management and leverage TKI's existing programs and community partnerships to ensure participants have access to the supportive services necessary to obtain and maintain permanent housing. Case managers will coordinate services addressing housing, employment, education, behavioral health, substance use and recovery, healthcare, transportation, benefits, financial management, legal needs, and independent living skills.

The project will also leverage TKI's Rare Breed Youth Services, which specializes in serving youth ages 13–24 who are experiencing or at risk of homelessness. Through Rare Breed and community partnerships, participants can access basic needs, life-skills development, identification and vital-document assistance, healthcare and behavioral health referrals, employment resources, and other supports. TKI will partner with specialized providers when participant needs extend beyond services provided directly by the organization. This coordinated approach allows TH case management to remain focused on measurable progress toward employment, income, independent living, and permanent housing while ensuring participants can access specialized services necessary to achieve those goals.

2. How will this project be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.

TKI will supplement CoC funding by leveraging federal, state, local, private, and mainstream community resources to address needs beyond those directly funded through the Youth TH grant. Case managers will assess participant eligibility for Medicaid, SNAP, SSI/SSDI, and other public benefits and assist participants with enrollment and retention when appropriate. Participants will also be connected to healthcare, behavioral healthcare, substance use treatment and recovery services, employment and workforce programs, educational resources, transportation, childcare, and other community-based supports.

TKI will additionally leverage its broader organizational infrastructure, Rare Breed Youth Services, private philanthropy, foundation support, donations, volunteers, and partnerships with nonprofit and public-sector organizations. This braided-resource approach allows HUD funding to remain focused on eligible housing and supportive service activities while other resources address participants' broader needs. Particular emphasis will be placed on connecting participants with employment, healthcare, behavioral health, and other resources that will remain available after TH assistance ends, reducing dependence on the project and strengthening long-term housing stability.

3. TH Service Requirements

3a. How will this projects assess the service needs of program participants?

Upon enrollment, each participant will complete a comprehensive, individualized assessment to identify strengths, needs, barriers, and goals related to housing, employment, income, education, physical and behavioral health, substance use and recovery, transportation, childcare and parenting when applicable, benefits, legal needs, financial management, independent living skills, and social and community supports. The assessment will be used collaboratively with the participant to develop an individualized service and permanent housing plan.

Assessment will be an ongoing process rather than a one-time activity. Case managers will regularly review progress with participants, reassess needs as circumstances change, and modify service plans accordingly. Because TH is time limited, staff will use these reviews to ensure participants are making measurable progress toward employment and/or sustainable income, independent living skills, and permanent housing throughout their participation rather than waiting until the end of the 24-month period to begin exit planning.

3b. Describe how this project will provide individualized services for program participants during their time in Transitional Housing that will result in at least 20 hours per week of engagement in services, activities or employment for all program participants, except for a program participant over age 62 or who is an individual with handicaps as defined in 24 CFR 8.3 or a with a developmental disability as defined under 24 CFR 578.3?

(examples of services or activities include case management, counseling, treatment, volunteering, work therapy, education, job training, community-building activities, etc.) Employment may contribute to the 20 hours per week of engagement. The project description provided here does not constitute a reporting or documentation requirement.

The Youth TH project will provide an individualized service model designed to ensure each participant engages in at least 20 hours per week of eligible services, activities, and/or employment, except for participants meeting an applicable exemption. Rather than requiring every youth to participate in the same activities, case managers will develop an individualized weekly engagement plan based on each participant's needs, abilities, employment status, education, and goals.

Engagement may include employment, job searching and job-readiness activities, education, vocational or job training, case management, behavioral health counseling, substance use treatment or recovery activities, life-skills development, financial education, volunteering, community-building activities, healthcare-related activities, and other services that contribute to housing stability and self-sufficiency. Employment may contribute toward the 20-hour weekly expectation, allowing participants who obtain employment to increasingly shift their engagement toward work and independent living. Case managers will meet regularly with participants to review engagement, address barriers, and adjust activities as participants progress. The objective is for the 20-hour engagement requirement to function as a structured pathway toward employment, increased income, recovery and wellness, independent living, and ultimately successful transition from TH to permanent housing.

4. Indicate that the proposed project will create service plans for each program participant that include the services to be provided, when and how often services will be provided, by whom all services will be provided. Select the checkbox that your project will follow these requirements.	X
5. Indicate that the proposed project will create service plans for each program participant that include program participant goals, strategies for achieving those goals, and target dates for achievement to focus on improved health and wellness, housing stability, and increased employment income leading to financial stability and self-sufficiency. Select the checkbox that your project will follow these requirements.	X

6. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.
Click 'Save' to update.

Supportive Services		Provider	Frequency
Assessment of Service Needs		Applicant	Bi-weekly
Assistance with Moving Costs		Applicant	As needed
Case Management		Applicant	Weekly
Child Care		Partner	As needed
Education Services		Partner	As needed
Employment Assistance and Job Training		Partner	As needed

Food	Applicant	As needed
Housing Search and Counseling Services	Applicant	As needed
Legal Services	Partner	As needed
Life Skills Training	Partner	As needed
Mental Health Services	Partner	As needed
Outpatient Health Services	Partner	As needed
Outreach Services	Partner	As needed
Substance Abuse Treatment Services	Partner	As needed
Transportation	Applicant	As needed
Utility Deposits	Applicant	As needed

4B. Housing Type and Location

The following list summarizes each housing site in the project. To add a housing site to the list, select the icon. To view or update a housing site already listed, select the icon.

Total Units: 9

Total Beds: 11

Housing Type	Housing Type (JOINT)	Units	Beds	Dedicated CH Beds
Scattered-site apartments (...	---	9	11	0

4B. Housing Type and Location Detail

1. Housing Type: Scattered-site apartments (including efficiencies)

2. Indicate the maximum number of units and beds available for program participants at the selected housing site.

2a. Units: 9

2b. Beds: 11

3. Address:

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving survivors, including victims of domestic violence, dating violence, sexual assault, stalking, and human trafficking, may use a PO Box, organizational address, or other anonymous address as necessary to ensure the safety of participants.

Street 1: 730 N. Glenstone Ave.

Street 2:

City: Springfield

State: Missouri

ZIP Code: 65802

***4. Select the geographic area(s) associated with the address. For new projects, select the area(s) expected to be covered. (for multiple selections hold CTRL key)**

299077 Greene County

5A. Project Participants - Households

Note: These fields should reflect full capacity on one night. For additional guidance, please refer to the Detailed Instructions.

Households Table

	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Number of Households	2	7		9

Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Persons over age 24				0
Persons ages 18-24	2	7		9
Accompanied Children under age 18	2			2
Unaccompanied Children under age 18				0
Total Persons	4	7	0	11

Click Save to automatically calculate totals

5B. Project Participants - Subpopulations

Note: These fields should reflect full capacity on one night. For additional guidance, please refer to the Detailed Instructions.

Persons in Households with at Least One Adult and One Child

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Substance Use Disorders	HIV/AIDS	Mental Illness	Survivors	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24										
Persons ages 18-24	1			1		2				
Children under age 18	1							1		
Total Persons	2	0	0	1	0	2	0	1	0	0

Click Save to automatically calculate totals

Persons in Households without Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans-(Not CH)	Substance Use Disorders	HIV/AIDS	Mental Illness	Survivors	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24										
Persons ages 18-24	2			1		1				5
Total Persons	2	0	0	1	0	1	0	0	0	5

Click Save to automatically calculate totals

Persons in Households with Only Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Substance Use Disorders	HIV/AIDS	Mental Illness	Survivors	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Accompanied Children under age 18										
Unaccompanied Children under age 18										
Total Persons	0			0	0	0	0	0	0	0

Describe the "Persons Not Represented by a Listed Subpopulation" referred to above:

Youth (18-24)

Data on this screen should be based on Maximum Occupancy at a single point in time. It should not be based on the estimated amount of participants that will be served throughout the grant term.

6A. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 15, 2027?	Yes
4. Select a grant term:	1 Year

* 5. Select the costs for which funding is requested:

Leased Units	X
Leased Structures	
Rental Assistance	
Supportive Services	X
Operating	
HMIS	
VAWA	X

The VAWA BLI is permanently checked. This allows any project to shift funds up to a 10% shift from another BLI if VAWA emergency transfer costs are needed.

6. If conditionally awarded, is this project requesting an initial grant term greater than 12 months? (13 to 18 months)	No

6C. Leased Units

The following list summarizes the funds being requested for one or more units leased for operating the projects. To add information to the list, select the icon. To view or update information already listed, select the icon.

Total Annual Assistance Requested:	$79,260
Grant Term:	1 Year
Total Request for Grant Term:	$79,260
Total Units:	7

The number of beds for which funding has been requested in the Leased Units budget is 9.

FMR Area	Total Units Requested	Total Annual Assistance Requested	Total Budget Requested
MO - Springfield,...	7	$79,260	$79,260

Leased Units Budget Detail

Instructions:

Metropolitan or non-metropolitan fair market rent area: This is a required field. Select the FY 2023 FMR area in which the project is located. The list is sorted by state abbreviation. The selected FMR area will be used to populate the rent for each unit in the FMR Area column in the chart below. The FMRs are available online at http://www.huduser.org/portal/datasets/fmr.html.

Size of Units: Unit size is defined by the number of distinct bedrooms and not by the number of distinct beds.

# of units: This is a required field. For each unit size, enter the number of units for which funding is being requested.

FMR: These fields are populated with the FY 2023 FMRs based on the FMR area selected by the applicant. They serve as a reference and upper limit for the amounts entered in the HUD Paid Rents column.

HUD Paid Rents: This is a required field. For each unit size, enter the rent to be paid by the CoC program grant. This rent can be equal to or below the FMR amount in the previous column. Once funds are awarded recipients must document compliance with the rent reasonable requirement in 24 CFR 578.49.

12 Months: These fields are populated with the value 12 to calculate the annual rent request. The total request for this budget will calculate based on the grant term selected on Screen “6A. Funding Request.”

Total Request: This column populates with the total calculated amount from each row.

Total Units and Annual Assistance Requested: The fields in this row are automatically calculated based on the total number of units and the sum of the total requests per unit size per year.

Grant Term: This field is populated with the grant term selected on the "Funding Request" screen and will be read only.

Total Request for Grant Term: This field is calculated based on the total annual assistance requested multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange:
https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

In the chart below, enter the appropriate values in the "Number of units" and "HUD Paid Rent" fields.

Metropolitan or non-metropolitan fair market rent area: MO - Springfield, MO HUD Metro FMR Area (2904399999)

Leased Units Annual Budget

Size of Units	Number of units (Applicant)		FMR (Applicant)	HUD Paid Rent (Applicant)		12 months		Total request (Applicant)
0 Bedroom		x	$877		x	12	=	$0
1 Bedroom	5	x	$883	$883	x	12	=	$52,980
2 Bedroom	2	x	$1,095	$1,095	x	12	=	$26,280
3 Bedroom		x	$1,498		x	12	=	$0
4 Bedroom		x	$1,701		x	12	=	$0
5 Bedroom		x	$1,956		x	12	=	$0
6 Bedroom		x	$2,211		x	12	=	$0
7 Bedroom		x	$2,466		x	12	=	$0
8 Bedroom		x	$2,722		x	12	=	$0
9 Bedroom		x	$2,977		x	12	=	$0
Total units and annual assistance requested:	7							$79,260
Grant term:								1 Year
Total request for grant term:								$79,260

Click the 'Save' button to automatically calculate totals.

6F. Supportive Services Budget

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Assessment of Service Needs		
2. Assistance with Moving Costs		
3. Case Management	% of 4 FTE's to complete weekly case management services with households	$13,327
4. Child Care		
5. Education Services		
6. Employment Assistance		
7. Food		
8. Housing/Counseling Services		
9. Legal Services		
10. Life Skills		
11. Mental Health Services		
12. Outpatient Health Services		
13. Outreach Services		
14. Substance Abuse Treatment Services		
15. Transportation		
16. Utility Deposits		
17. Operating Costs		
Total Annual Assistance Requested		$13,327
Grant Term		1 Year
Total Request for Grant Term		$13,327

Click the 'Save' button to automatically calculate totals.

VAWA Budget

VAWA Budget

The Violence Against Women Act (VAWA) has clarified the use of CoC Program funds for VAWA eligible cost categories. These VAWA cost categories can be added to a new project application to create a CoC VAWA Budget Line Item (BLI) in e-snaps and eLOCCS. The new BLI will be added to grant agreements and utilized the same as other CoC Program BLIs in e-snaps and eLOCCS. Eligible CoC VAWA costs can be identified in one or both of the following CoC VAWA categories. Examples of eligible costs in these cost categories are identified as follows:

A. VAWA Emergency Transfer Facilitation. Examples of eligible costs include the costs of assessing, coordinating, approving, denying, and implementing a survivor's emergency transfer(s). Additional details of eligible costs include:
- Moving Costs. Assistance with reasonable moving costs to move survivors for an emergency transfer(s).
- Travel Costs. Assistance with reasonable travel costs for survivors and their families to travel for an emergency transfer(s). This may include travel costs to locations outside of your CoC's geography.
- Security Deposits. Grant funds can be used to pay for security deposits of the safe unit the survivor is transferring to via an emergency transfer(s).
- Utilities. Grant funds can be used to pay for costs of establishing utility assistance in the safe unit the survivor is transferring to.
- Housing Fees. Grant funds can be used to pay fees associated with getting survivors into a safe unit via emergency transfer(s), including but not limited to application fees, broker fees, holding fees, trash fees, pet fees where the person believes they need their pet to be safe, etc.
- Case Management. Grant funds can be used to pay staff time necessary to assess, coordinate, and implement emergency transfer(s).
- Housing Navigation. Grant funds can be used to pay staff time necessary to identify safe units and facilitate moves into housing for survivors through emergency transfer(s).
- Technology to make an available unit safe. Grant funds can be used to pay for technology that the individual believes is needed to make the unit safe, including but not limited to doorbell cameras, security systems, phone, and internet service when necessary to support security systems for the unit, etc.

B. VAWA Confidentiality Requirements.Examples of eligible costs for ensuring compliance with VAWA confidentiality requirements include:
- Monitoring and evaluating compliance.
- Developing and implementing strategies for corrective actions and remedies to ensure compliance.
- Program evaluation of confidentiality policies, practices, and procedures.
- Training on compliance with VAWA confidentiality requirements.
- Reporting to CoC Collaborative Applicant, HUD, and other interested parties on compliance with VAWA confidentiality requirements.
- Costs for establishing methodology to protect survivor information.
- Staff time associated with maintaining adherence to VAWA confidentiality requirements.

Enter the estimated amount(s) you are requesting for this project's Emergency Transfer Facilitation costs and VAWA Confidentiality Requirements costs for one or both of these eligible CoC VAWA cost categories. The CoC VAWA BLI Total amount can be expended for any eligible CoC VAWA cost identified above.

Eligible Costs	Annual Assistance Requested
Estimated budget amount for VAWA Emergency Transfer Facilitation:	
Estimated budget amount for VAWA Confidentiality Requirements:	

CoC VAWA BLI Total:	$0
Grant Term	1 Year
Total Request for Grant Term	$0

Click the 'Save' button to automatically calculate totals.

6l. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the icon. To view or update a Match source already listed, select the icon.

Summary for Match

Total Amount of Cash Commitments:	$4,000
Total Amount of In-Kind Commitments:	$0
Total Amount of All Commitments:	$4,000

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Type	Source	Name of Source	Amount of Commitments
Cash	Private	The Kitchen, Inc.	$4,000

Sources of Match Detail

1. Type of Match commitment:	Cash
2. Source:	Private
3. Name of Source: (Be as specific as possible and include the office or grant program as applicable)	The Kitchen, Inc.
4. Amount of Written Commitment:	$4,000

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs (Light gray fields are available for entry of the previous grant agreement, GIW, approved GIW Change Form, or reduced by reallocation)	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Applicant CoC Program Costs Requested
1a. Acquisition (Screen 6B)			$0
1b. Rehabilitation (Screen 6B)			$0
1c. New Construction (Screen 6B)			$0
2a. Leased Units (Screen 6C)	$79,260	1 Year	$79,260
2b. Leased Structures (Screen 6D)	$0	1 Year	$0
3. Rental Assistance (Screen 6E)	$0	1 Year	$0
4. Supportive Services (Screen 6F)	$13,327	1 Year	$13,327
5. Operating (Screen 6G)	$0	1 Year	$0
6. HMIS (Screen 6H)	$0	1 Year	$0
 7. VAWA	$0	1 Year	$0
8. Rural (Only for HUD CoC Program approved rural areas)	$0	1 Year	$0
9. Sub-total of CoC Program Costs Requested			$92,587
10. Admin (Up to 10% of Sub-total in #9)			$2,635
11. HUD funded Sub-total + Admin. Requested			$95,222
12. Cash Match (From Screen 6I)			$4,000
13. In-Kind Match (From Screen 6I)			$0
14. Total Match (From Screen 6I)			$4,000
15. Total Project Budget for this grant, including Match			$99,222

Click the 'Save' button to automatically calculate totals.

Indirect Cost Information

Indirect Cost Information Form
OMB Number: 2501-0044
Expiration Date: 2/28/2027

Program/Activity Receiving Federal Grant Funding: CoC Program

Applicant Name: The Kitchen, Inc.

Indirect Cost Rate Information for the Applicant/Recipient:

Please check the box that applies to the Applicant/Recipient and complete the table only as provided by the instructions accompanying this form.

The Applicant/Recipient will not charge indirect costs using an indirect cost rate.	X
The Applicant/Recipient will calculate and charge indirect costs under the award by applying a de minimis rate as provided by 2 CFR 200.414(f), as may be amended from time to time.	
The Applicant/Recipient will calculate and charge indirect costs under the award using the indirect cost rate(s) in the table below, and each rate in this table is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, if required, has been approved by the cognizant agency for indirect costs.	

Submission Type: Initial Submission

Effective Date: 07/09/2025

Certification of Authorized Representative for the Applicant/Recipient: **** Under penalty of perjury, I certify on behalf of the Applicant/Recipient that:** **(1) all information provided on this form is true, complete, and accurate, and** **(2) Applicant/Recipient will provide HUD with an update to this form immediately upon learning change in the information provided on this form, and** **(3) I am authorized to speak for the Applicant/Recipient regarding all information provided on this** ****Warning: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(iii)).**	X

Authorized Representative:

Prefix:	Ms.
First Name:	Meleah
Middle Name:	
Last Name:	Spencer
Suffix:	
Title:	Chief Executive Officer
Telephone Number: (Format: 123-456-7890)	(417) 225-7401
Fax Number: (Format: 123-456-7890)	(417) 831-6709
Email:	mspencer@thekitcheninc.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.

Date Signed: 07/09/2025

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachment(s)	No	Letters of Suppor...	08/08/2026
3) Other Attachment(s)	No	Match Letter	08/06/2026

Attachment Details

Document Description:

Attachment Details

Document Description: Letters of Support - Healthcare, Mental Healthcare, Jail Program

Attachment Details

Document Description: Match Letter

7D. Certification

Applicant and Recipient Assurances and Certifications - form HUD-424B (Title)
U.S. Department of Housing and Urban Development OMB Approval No. 2501-0017
(expires 01/31/2026)

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official: Meleah Spencer

Date: 08/08/2026

Title: Chief Executive Officer

Applicant Organization: The Kitchen, Inc.

PHA Number (For PHA Applicants Only):

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).	X

8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

Page	Last Updated

1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	08/06/2026
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	08/06/2026
1E. SF-424 Compliance	08/06/2026
1F. SF-424 Declaration	08/06/2026
1G. HUD 2880	08/06/2026
1H. HUD 50070	08/06/2026
1I. Cert. Lobbying	08/06/2026
1J. SF-LLL	08/06/2026
IK. SF-424B	08/06/2026
1L. SF-424D	08/06/2026
2A. Subrecipients	No Input Required
2B. Experience	08/06/2026
3A. Project Detail	08/06/2026
3B. Description	08/06/2026
4A. Services	08/06/2026
4B. Housing Type	08/06/2026
5A. Households	08/06/2026
5B. Subpopulations	08/06/2026
6A. Funding Request	08/06/2026
6C. Leased Units	08/06/2026
6F. Supp Srvcs Budget	08/06/2026
VAWA Budget	No Input Required
6I. Match	08/06/2026
6J. Summary Budget	No Input Required
Indirect Cost Information	08/06/2026
7A. Attachment(s)	08/08/2026
7D. Certification	08/06/2026

CENTERSTONE

August 6, 2026

To Whom It May Concern:

Burrell Behavioral Health d/b/a Centerstone of Missouri (Centerstone) is committed to and fully supports The Kitchen, Inc.'s applications for Chronic Transitional Housing, HUD CoC Permanent Supportive Housing, Families Transitional Housing, and Youth Transitional Housing.

Centerstone of Missouri is a nonprofit Certified Community Behavioral Health Clinic (CCBHC) provider dedicated to delivering high-quality, integrated behavioral health care and improving access to services across Missouri. Following the merger of Centerstone and Brightli, Burrell Behavioral Health now operates as Centerstone of Missouri as part of the nation's largest nonprofit behavioral health system. Centerstone provides comprehensive, evidence-based services including outpatient therapy, psychiatric and medication management services, crisis intervention and stabilization, substance use disorder treatment, medication-assisted treatment, community support services, care coordination, diagnostic assessment and evaluation, school-based behavioral health services, youth and family services, residential treatment, and other specialty behavioral health programs. Centerstone serves individuals of all ages through clinic-based, school-based, mobile, and community-based services designed to promote whole-person health and recovery.

Centerstone remains committed to providing quality mental health, behavioral health, and substance use treatment services to individuals and families experiencing homelessness, particularly those with complex and significant needs. We will continue to serve individuals referred by The Kitchen, Inc. and provide services for which they qualify and elect to receive following assessment and screening. Through our longstanding commitment to collaboration and community partnership, Centerstone will continue to support efforts that increase housing stability, improve behavioral health outcomes, and expand access to care for vulnerable populations.

Centerstone strongly supports this project and will continue to partner with The Kitchen, Inc. for as long as these critical services are needed in our community. We encourage the U.S. Department of Housing and Urban Development to support this important initiative through funding that will help ensure the success of these housing and supportive service programs.

If you have questions or require additional information, please contact Clay Goddard, MPA, Regional President, Southwest Region.

Sincerely,

W.C. Goddard

Clay Goddard, MPA
President, Southwest Region

MSU Care

Missouri State University | Mercy

August 6th , 2026
US Department of Housing and Urban Development
451 7th Street SW
Washington, DC 20410

RE: Letter of Support for HUD Chronic PSH, HUD CoC PSH, HUD TH Families, HUD TH Youth, HUD SSO Families

To Whom It May Concern:

MSU Care is committed to and in full support of The Kitchen, Inc.'s applications for HUD Chronic PSH, HUD CoC PSH, HUD TH Families, HUD TH Youth, and HUD SSO Families.
MSU Care's purpose is to increase healthcare access providing both preventative and chronic care management for uninsured adults with limited or no income through a team-based inter-professional clinical practice. Through collaboration and partnerships with community organizations, MSU Care is committed to providing quality patient outcomes and innovative learning opportunities for healthcare students. MSU Care's mission is to seek to understand and serve the health needs of medically underserved adults who live in Southwest Missouri. This includes promoting health in a unique, caring, and compassionate patient care environment in which personal dignity and individual diversity are valued.

MSU Care provides all primary care services to patients who are eligible. We understand that housing is healthcare and recognize that many of the individuals and families served by The Kitchen, Inc. programs are eligible for and would benefit from MSU Care's services. MSU Care will continue to commit to serving clients who are referred by The Kitchen, Inc. and provide services the client qualifies for and agrees to upon screening. The Kitchen, Inc.'s CEO, Meleah Spencer, plays an active role on our MSU Care Oversight Committee.

MSU Care provides strong community support for this project, and that support will continue as long as there is a need. We hope the US Department of Housing and Urban Development will join this collaboration by providing funding support that will be vital in making this project a success. Please contact me at **(417)-837-2275** if you have questions or require additional information.

Sincerely,

Samron Nazir
Title Practice Manager
MSU Care Clinic

Letterhead

August 6th, 2026

US Department of Housing and Urban Development

451 7th Street SW

Washington DC, 20410

RE: Letter of Support for HUD Chronic PSH, HUD CoC PSH, HUD TH Families, HUD TH Youth, and HUD SSO Families Grants

To Whom It May Concern,

The Springfield-Greene County Health Department is pleased to provide this letter in support of The Kitchen, Inc.'s applications for the HUD Chronic Permanent Supportive Housing, HUD CoC Permanent Supportive Housing, HUD Transitional Housing Families, HUD Transitional Housing Youth, and HUD Supportive Services Only (SSO) Families grants.

The Springfield-Greene County Health Department is committed to improving the health of our community through disease prevention, health education, environmental health, clinical services, and partnerships that address the social determinants of health. Individuals and families experiencing homelessness often face significant barriers to accessing healthcare, preventive services, and health education. Through collaboration with community partners, we strive to reduce these barriers and improve overall health outcomes for our most vulnerable residents.

Our department values its partnership with The Kitchen, Inc. and remains committed to serving individuals and families referred through these programs by providing access to eligible public health services, immunizations, communicable disease prevention, maternal and child health resources, health education, and other available services that promote long-term health and housing stability. We recognize that stable housing is a critical component of positive health outcomes and support collaborative efforts that address both housing and health needs.

The Kitchen, Inc.

730 N. Glenstone Ave, Springfield, MO 65802 • 417.837.1500 • 417.831.6709 (fax) • thekitcheninc.org

August 6th, 2026

RE: CFDA 14.267
Transitional Housing Youth

To Whom It May Concern,

The Kitchen, Inc. will utilize $4,000 in private donations as a match for FY 2026 total grant assistance of $95,222. The match funds will be utilized for eligible expenses to support the Transitional Housing Youth program.

If you have any questions, please feel free to contact me at 417-225-7401 or mspencer@thekitcheninc.org.

Sincerely,

Meleah Spencer

Meleah Spencer
CEO, The Kitchen, Inc.

The Kitchen, Inc. is a 501(c)(3) charitable organization, therefore donations are tax deductible consistent with IRS regulations. The Kitchen, Inc. is accredited by the Council on Accreditation (COA). To learn more about COA, please visit www.coanet.org.